

**AGENDA**  
**Department of Business & Professional Regulation**  
**Drug Wholesale Distributor Advisory Council**

**Conference Call Number: +1 213-458-8552**  
**Conference Code: 133230332#**

**December 10, 2025**  
**9:30 a.m.**

Council Members:

Jeenu Philip, Chair, Board of Pharmacy  
Maryann Nelson, Vice Chair, Prescription Drug Wholesalers  
Jay Spellman, Prescription Drug Wholesalers  
Dean Ellis, Secondary Prescription Drug Wholesalers  
Diane Jones, Hospital Pharmacist  
Ronald Weber, Medical Gas Wholesaler

DBPR Staff:

Melanie S. Griffin, Secretary  
Emilie Oglesby, Deputy Secretary  
Anthony Coniglio, Division Director  
Evan Etheridge, Chief of Compliance  
Priti Amin, Pharmaceutical Program Manager  
Rebecca Burnett, Regulatory Supervisor  
Lavontae Warren, Office Manager  
Phoenicia Lasker, Administrative Assistant III  
Anastasia Morrow, Chief Attorney

**Call to Order: Jeenu Philip, Chair**

**TAB 1: Chair's Report – Jeenu Philip, Chair**

- I. 499.01211, F.S. – Drug Wholesale Distributor Advisory Council**

**TAB 2: Division Director's Report – Anthony Coniglio, Division Director**

- I. Rulemaking**
  - a. Rule 61N-1.0241 – Citation Program**
  - b. Rule 61N-1.015 – Licensing, Application, Permitting**
- II. Calendar Year End**
  - a. Inspection Totals**
  - b. Application Totals**
- III. Staffing**
  - a. Chief of Compliance Introduction**
  - b. DDC-OGC Team**
- IV. Public Records and Sunshine Law Presentation**
- V. Council Vacancies**
- VI. Council Election**

**TAB 3: Transcript**

- I. September 18, 2025, meeting transcript (information only)**

**TAB 4: Other Business**

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## DEPARTMENT OF BUSINESS &amp; PROFESSIONAL REGULATION

## DRUG WHOLESALE DISTRIBUTOR ADVISORY COUNCIL

DATE: September 18, 2025

TIME: 9:30 a.m. - 9:46 a.m.

REPORTED BY: JULIE CULVER, Notary  
Public in and for the  
State of Florida at Large

\*\*\*

For the Record Reporting  
Remotely Via Microsoft Teams

1 COMMITTEE APPEARANCES:

2 CHAIRMAN JEENU PHILIP

3 MS. MARYANN NELSON

4 MR. JAY SPELLMAN

5 MR. DEAN ELLIS

6 MR. RONALD WEBER

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9 CERTIFICATE OF REPORTER:

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## P R O C E E D I N G S

MR. CONIGLIO: Okay. Good morning, everyone.  
By my count, it is now 9.30 a.m., which is. The  
scheduled time for this meeting.

Anisha, if you could, please take the roll.

UNKNOWN SPEAKER: Good morning, everyone.

Jeenu Philip?

CHAIRMAN PHILIP: Present.

UNKNOWN SPEAKER: Maryann Nelson?

MS. NELSON: Present.

UNKNOWN SPEAKER: Jay Spellman?

MR. SPELLMAN: Present.

UNKNOWN SPEAKER: Dean Ellis?

MR. ELLIS: Present.

UNKNOWN SPEAKER: Diane Jones?

MS. JONES: (NO RESPONSE.)

UNKNOWN SPEAKER: And Ronald Weber?

MR. WEBER: Present.

MR. CONIGLIO: Okay. Well, by my count, we  
have a quorum. I think before we get started in  
earnest, we have a special guest on the call.  
Secretary Griffin, do you want to make any  
remarks?

MS. GRIFFIN: I'll just say I'm excited to  
hear you all in action this morning and really

1 appreciate your service. So thank you. And  
2 Anthony, looking forward to hearing you continue  
3 to lead the meeting.

4 MR. CONIGLIO: All right. Sounds good. Mr.  
5 Philip, could you please call the meeting to order  
6 then?

7 CHAIRMAN PHILIP: Yeah, good morning,  
8 everyone. Today is the September 18, 2025 meeting  
9 of the DBPR Drug Wholesale Distributor Advisory  
10 Council. For the Chair's report, I'll just review  
11 the charge of the Council and then turn it over to  
12 Mr. Coniglio for the division director's report.  
13 So this is directly from Florida Statutes  
14 499.01211. The Council should review this part  
15 and the rules adopted to administer this part  
16 annually, provide input to the Department  
17 regarding all proposed rules to administer this  
18 part, make recommendations to the Department to  
19 improve the protection of the prescription drugs  
20 and public health, make recommendations to improve  
21 coordination with other states' regulatory  
22 agencies and the federal government concerning the  
23 wholesale distribution of drugs, and make  
24 recommendations to minimize the impact of  
25 regulation of the wholesale distribution industry

1 while ensuring protection of the public health.

2 So I'll turn it back over to you, Mr.  
3 Coniglio.

4 MR. CONIGLIO: Thank you, Mr. Philip.

5 So for our first agenda item, I am happy to  
6 announce we have our newest member on the call,  
7 Mr. Jay Spellman. Mr. Spellman, I don't want to  
8 put you on the spot, but if you'd like to make any  
9 remarks, it would be appropriate to do so now.

10 MR. SPELLMAN: Good morning, everybody. I'm  
11 very excited about joining the Council. Looking  
12 forward to working with the team over the coming  
13 years.

14 MR. CONIGLIO: All right. Thank you. So  
15 that brings us to our first substantive item,  
16 which is our fiscal year end inspection numbers.  
17 These are numbers I'm very happy to report. As  
18 you know, the fiscal year ended about two months  
19 ago. So we've been going through our data and  
20 comparing things year over year to see how we've  
21 been doing.

22 And this is one metric that we have far  
23 exceeded pretty much any prior year. So in fiscal  
24 year 2024 to 2025, this division completed 452  
25 inspections. This is more inspections I believe

1           this division has ever completed, and it is double<sup>6</sup>  
2           the average over the last decade. So our  
3           compliance team is really working hard out there.

4           And I think it's all the more notable because  
5           for most of that fiscal year, they're operating at  
6           about 20, 25 percent vacancy rate. So the team  
7           has really been putting in the hours to keep  
8           Florida safe and to protect our drug supply chain.

9           Up next, we'll be discussing rulemaking. The  
10          big rule on the horizon right now is Rule  
11          61N-1.0241. And what this rule will do is it will  
12          create a citation program, which will essentially  
13          give the Department the authority to issue  
14          citations rather than engage in full on  
15          investigations and disciplinary proceedings.  
16          These will be non-disciplinary citations, and  
17          there will be a method and a process for the  
18          person who's issued the citation to either remedy  
19          whatever the violation was or to contest that  
20          citation if, in fact, there was no violation.

21          This should really increase efficiencies for  
22          our team. Right now, we don't have that power.  
23          So if an inspector sees something wrong or a  
24          violation, basically the only tool in our toolbox  
25          is a full on investigation.



1           A full case they have to write up, which in  
2           some instances can go on for hundreds of pages of  
3           investigative materials. And so the idea here is  
4           for minor violations, violations where the public  
5           health and safety are not impacted, this would be  
6           the appropriate way to do it, and it would be  
7           faster essentially for everyone, for the licensee,  
8           for the Department, for the inspector. And so  
9           that's something we're looking forward to.

10          We just published the Notice of Rule  
11          Development earlier this week. And I believe  
12          we're on track so that at the end of this calendar  
13          year we should have fully promulgated that rule  
14          and have the team trained up and ready to use that  
15          new tool in the toolbox.

16          The next big update we have is how we have  
17          revamped our Controlled Substance Reporting  
18          Oversight. So since the beginning of this fiscal  
19          year, we have really stepped up those efforts.

20          And for anyone unfamiliar or kind of new to  
21          this, Section 499-0121, Florida Statute, requires  
22          that certain licensees, manufacturers, wholesale  
23          distributors, repackagers, have to report  
24          distributions and receipts of controlled  
25          substances in the state of Florida. And they

1 provide those reports to the Department through  
2 something called the Controlled Substance  
3 Reporting System. We have been working  
4 hand-in-hand with the Department's IT teams to  
5 develop new tools that will allow us to analyze  
6 those reports in a more efficient way.

7 So right now, what we have is on a monthly  
8 basis, we have a dashboard that's been created  
9 that shows us who's late, who hasn't reported at  
10 all, who are the distributions to, and who has  
11 received them, so we can compare. You know, if  
12 Company A says, I made 500 transactions with  
13 Company B, we can verify that Company B has also  
14 reported there have been 500 transactions right  
15 between them. Part of that is also we have beefed  
16 up the inspections that our inspectors are doing  
17 for those licensees in the Controlled Substance  
18 Reporting System, so they are being expected in  
19 each of those inspections to go ahead and  
20 reconcile controlled substance reports that we  
21 have received with records on hand at the facility  
22 to make sure that we're receiving accurate  
23 reports, or vice versa, that the records on hand  
24 are accurate.

25 Finally, what we've been doing is we are now

1 auditing our health care clinic establishments.

2 So what we are doing is we are confirming that the  
3 practice area at those HCCEs matches the types of  
4 prescription drugs they're buying. So in other  
5 words, if someone works in behavioral health, it  
6 might be unusual to see a lot of painkillers. If  
7 someone does podiatry, it might be unusual to see  
8 a lot of anxiety medications, things of that  
9 nature. So all in all, that's how we've revamped  
10 how we're handling controlled substance reporting  
11 oversight.

12 The next big update we have that I think will  
13 be very helpful for our licensees is the  
14 Department Call Center Integration Project. This  
15 is something we began back in February, and it's  
16 something that's a long time coming. So  
17 basically, ever since this division transitioned  
18 from Department of Health in 2011 to DBPR, this  
19 division handled all of its own phone calls, all  
20 of its own outreach to the public. And over the  
21 last five years, that has become increasingly  
22 burdensome.

23 Our license base has increased by about  
24 two-and-a-half times from 2019 to 2024. At this  
25 point, the rate of growth has slowed a bit, but

1       you still have the overall increase. And what  
2       we've been working with is our department's  
3       Division of Service Operations and the call center  
4       to train our team and their team to develop the  
5       things on the back end with tech that will  
6       essentially allow the call center to take calls  
7       for DDC licensees.

8               Now, the way we've done it is we have not  
9       just opened the floodgates. We are doing general  
10      calls. How do I maintain a license? How do I  
11      link a license on an account? How do I pay  
12      something? As well as questions of lesser  
13      complexity to questions related to health care  
14      clinic establishments. Those will now be handled  
15      by the call center.

16             If for some reason the call center cannot  
17      handle them, they'll be escalated to the division  
18      and we'll take care of it. And then, of course,  
19      more complex questions, you have your non-resident  
20      prescription drug manufacturers, your repackagers,  
21      stuff like that, research questions, those will  
22      come directly to the division so we can handle  
23      them right away rather than kind of passing you  
24      through a phone tree. But overall, I'm really  
25      excited about that.

1           We were supposed to do final testing last  
2           Friday. Unfortunately, there are some network  
3           issues that have delayed it. So this Friday,  
4           we'll be doing our final testing. If all goes  
5           well, we will be rolling it out the coming Monday.  
6           So that should be really helpful. It'll cut down  
7           on wait times, and thus calls for licensees. And  
8           it'll also help us manage kind of the increased  
9           workload of the larger license base.

10           Another project we've been engaging in this  
11           year to assist our licensees is to enhance the  
12           division's web presence. And by that, I mean we  
13           have been creating, wherever possible, online  
14           applications and online demographic maintenance  
15           applications. So, for instance, a change of a  
16           name, change of a location, change of a mailing  
17           address. To the extent possible, we have created  
18           online versions of those so they can be processed.  
19           Essentially, we can receive them immediately  
20           versus going through the mail, through the  
21           mailroom, through routing, all that stuff.

22           And what we've also done, understanding that  
23           an online application you can't really print out  
24           and review before you submit it, we are now  
25           creating guides for licensees and potential

1 applicants to review. So we already have some  
2 guides up there now that will tell you, here's how  
3 you can change your location, here's how you can  
4 change your name, stuff like that. But we're also  
5 making guides for each and every license. This is  
6 a pretty big project. We have 31 licenses. Right  
7 now, we're on track to do about one guide a week.  
8 And we're starting with our more populous license  
9 types. But these guides will tell applicants what  
10 they need to have on hand to complete their  
11 application. It will also have step-by-step  
12 screenshots of here's each stage in the online  
13 application process. Essentially, here's what you  
14 do to get to the next stage. So our hope is that  
15 with those guides, it will be a little more  
16 customer friendly, and it will cut down on  
17 confusion and deficiencies that we receive when an  
18 application actually does come in. I think that we  
19 will be done with our most popular license types  
20 by the end of this calendar year, and I think  
21 we'll be completely done by spring of next year.

22 Okay. So that brings us to staffing. We are  
23 at a very healthy staffing number right now. We  
24 have three vacancies, but those will be filled  
25 shortly. In fact, we have an inspector starting

1 next Friday, so that's good. The other big  
2 announcement we have is just after our last  
3 meeting, we had our new chief of compliance start,  
4 Evan Etheridge. The plan was actually to have him  
5 introduce himself and say a little bit about  
6 himself today. However, he and his wife had their  
7 first child a few weeks ahead of schedule, so  
8 we're very happy for him, and he is out on  
9 paternity leave through the month. But Evan  
10 actually began his career at DBPR as a prosecutor  
11 with the construction board, and since then he's  
12 worked at a number of state agencies, Department  
13 of Corrections, DMS, where he handled statewide  
14 procurements, bid protests, things of that nature,  
15 and especially at corrections. I know he also  
16 dealt with compliance with DEP, regulatory  
17 matters, environmental protection, stuff like  
18 that. We're all really happy to work with him.  
19 He's been a huge help, especially with the  
20 controlled substance reporting project that we've  
21 had, and so we're happy to have him on board.

22 That brings us to our vacancies. So I know I  
23 can sound like a broken record at every meeting.  
24 I think I talk about this, but we have quite a few  
25 vacancies on the Council. We really rely on the

1 Council and the listeners, on people in the  
2 industry, to give us applicants who they think  
3 would be interested in a good fit. We have six  
4 vacant positions total, but across those six  
5 vacant positions, there are essentially four that  
6 can be filled at this time, and the statute,  
7 499.01211, is fairly prescriptive, so I'm going to  
8 read out what the requirements are for each  
9 applicant, and additionally, if you don't have it  
10 memorized, that's totally fine. Feel free to  
11 reach out to myself or Phoenicia after the call,  
12 and we can see if the person you have in mind  
13 would fit into one of those.

14 But the requirements are as follows, "An  
15 employee of a nationally operated prescription  
16 drug wholesale distributor, an employee of a  
17 pharmaceutical manufacturer, a physician licensed  
18 under Florida Chapters 458 or 459, and finally, a  
19 person employed by a retail pharmacy chain located  
20 in the state of Florida."

21 So if you know anyone who would be interested  
22 in serving on the Council and who meets one or  
23 more of those criteria, you can direct them to the  
24 Division's webpage. We have resources on how to  
25 apply, or you can direct them directly to



1       Phoenicia or myself, and we'll make sure they get  
2       whatever resources they need for their application  
3       and so we can review that application. This  
4       concludes the agenda items.

5               I will say one thing before -- two things  
6       before I turn over the floor again. Next meeting,  
7       we will be doing our annual elections for chair  
8       and vice chair, and we will also be doing a  
9       training on public records and government in the  
10      sunshine, especially for our newer members. So I  
11      would ask, please, if you're a newer member, try  
12      to make yourself available for that meeting. I  
13      think it would be very valuable information to  
14      have. We're working with the attorneys over at  
15      OGC to put that together for you all for December.  
16      Probably be roughly around this time in December,  
17      but, of course, we'll work around everyone's  
18      schedule to make sure we get as many members as  
19      possible.

20             And otherwise, that's all I really had. So  
21      at this point, I'll turn it over to the chair.

22             CHAIRMAN PHILIP: Thank you, Mr. Coniglio.  
23      Yeah, I think the only thing I will add, you know,  
24      I serve on the Board of Pharmacy here in Florida,  
25      and so we rolled out a similar citation program

1           many years ago. And I think we found it very  
2           helpful to reduce the, you know -- I think what we  
3           have identified as a lot of, like,  
4           administrative-type issues that can be resolved,  
5           you know, without going through a full  
6           disciplinary process. And it helps to take  
7           corrective action without, you know -- without  
8           creating just overly burdensome administrative  
9           discipline. So I think that's worked out well,  
10          you know. And I think -- I'm hoping, obviously,  
11          that this same citation program and the rule  
12          associated with it helps to do the same thing.

13                 MR. CONIGLIO: Yeah, I think that's  
14           absolutely correct. I think that when there's an  
15           opportunity to correct things on site and kind of  
16           remedy that citation immediately, I think that  
17           encourages kind of cooperation between the  
18           licensee and the inspector and just getting  
19           everyone in compliance without hammering people or  
20           dragging things out, you know, for a year-long  
21           case.

22                 CHAIRMAN PHILIP: Yeah, great. I guess, I'll  
23           open it up to the members. If there are any  
24           comments on any of the items that Mr. Coniglio  
25           brought up, or if there's any new business items

1           they'd like to bring up.

2           (NO RESPONSE.)

3           CHAIRMAN PHILIP:   Hearing none, I guess, I  
4           will entertain a motion to adjourn the meeting.

5           MR. ELLIS:   All right.   Mr. Chairman, this is  
6           Dean Ellis.

7           CHAIRMAN PHILIP:   Yes, Mr. Ellis?

8           MR. ELLIS:   I vote to adjourn today.

9           CHAIRMAN PHILIP:   All right.   Can I get a  
10          second?

11          MR. NELSON:   Seconded.

12          CHAIRMAN PHILIP:   All right.   Motion by Mr.  
13          Ellis, second by Ms. Nelson.   All in favor signify  
14          by saying aye.

15          (CHORUS OF AYES.)

16          CHAIRMAN PHILIP:   Any opposed?

17          (NO RESPONSE.)

18          CHAIRMAN PHILIP:   All right.   Motion passes.  
19          All right.   Have a good one.   And we'll see you  
20          next time.

21          (WHEREUPON, THE PROCEEDINGS WERE CONCLUDED AT  
22          9:46 A.M.)

23

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## CERTIFICATE OF REPORTER

STATE OF FLORIDA)

COUNTY OF LEON)

I, JULIE CULVER, Notary Public for the State of Florida at Large, do hereby certify that I was authorized to and did stenographically report the foregoing remote proceedings; and that the foregoing transcript is a true and complete record of the proceedings within the limits and quality of the audio for the remote proceedings.

I FURTHER CERTIFY that I am not a relative, employee, attorney, or counsel of any of the parties, nor am I a relative or employee of any of the parties' attorney or counsel connected with the action, nor am I financially interested in the action.

DATED this 18th day of September, 2025.

  
\_\_\_\_\_  
JULIE CULVER, Court Reporter

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